

LCHIP Board of Directors Grant Selection Meeting

November 19, 2012

FINAL MINUTES

approved as amended at 1/28/2013 meeting

ATTENDANCE:

VOTING Members of Board: Doug Cole, Cynthia Copeland, David Hess, Harold Janeway, Rusty McLearn, Bill Norton, Charles Royce, Julia Steed-Mawson, Mark Warden

NON-VOTING Members of Board: Tracy Boisvert (designee for Energy & Planning), Charlie Bridges (designee for Fish & Game), Jennifer Gornert (designee for Agriculture), Beth Muzzey (designee for Cultural Resources), Tom Sloan (designee for Agriculture), Paul Susca (designee for DES), Ben Wilson (designee for DRED)

LCHIP STAFF: Jess Charpentier, Amy Dixon, Melissa Jones, Dijit Taylor

ABSENT: Amanda Merrill (due to conflict of interest), Russell Prescott (unavailable), Bill Veillette (excused)

CONFLICT OF INTEREST:

Each Board member completed a conflict of interest form showing any project(s) or applicant with which they had a conflict of interest.

MINUTES: The minutes of the September 17 meeting were presented.

Motion: Doug Cole moved to accept the minutes from the September 17, 2012 meeting as presented.

Seconded by Mark Warden

Vote: Approved (with Harold Janeway abstaining)

BOARD MEMBERSHIP

Rusty is pursuing two prospects for the cultural/historic resources Board seat to be vacated by Bill Veillette and expects to have a person identified before the January meeting for Board approval prior to submission to Governor and Council.

FINANCES:

June 2012 Financial Report : The June 2012 Finance Report, representing the end of FY 2012, was presented for a second time to reflect minor changes made after the earlier report was presented.

Motion: Bill Norton moved to approve the Finance Report as presented

Seconded by Harold Janeway

Vote: Approved unanimously

October 2012 Financial Report: The October Financial report, the first of FY 2012, was presented. There were no questions.

Motion: Charlie Royce moved to approve the October Finance Report as presented
Seconded by Bill Norton
Vote: Approved unanimously

Audit: The draft reports have just been submitted by the auditor. Auditor has not reported any problems. Final draft will be presented at the January board meeting.

Administrative Fee:

Motion: Harold Janeway moved to re-affirm the decision included in the FY 2013 budget to allocate 10% of Grant Round 11 grants to the LCHIP administrative fund. The administrative fee is to be transferred from LCHIP's Trust Fund to LCHIP's operating fund as soon as practicable after the grant decisions are finalized.
Seconded by Bill Norton
Vote: Approved unanimously

GRANT SELECTION

Overview of Applications: The LCHIP staff provided a slide show overview of the grant selection process, including the allocations for administration and stewardship plus details of each of the 51 applications (maps, pictures, a project description, basic financial information and any updates to the projects since the application was submitted). About \$600,000 is available for grant-making and associated costs. The cost of each project to LCHIP includes the grant amount, the administrative fee and the amount set aside for the stewardship/monitoring endowment.

Project Selection:

Motion: Dave Hess made a motion to provide no funding for the following projects:

Acworth Grange, Acworth	West Hill/California Brook, Keene
Notre Dame Senior Housing, Berlin	UCC Church Steeple, Keene
Bradford Town Hall	Nichols Library, Kingston
Smyth Building, Candia	Dearborn Building, Manchester
Cheshire County Courthouse, Keene	Manchester Historic Association
Dublin Community Center	Windows
Dunbarton Town Hall	Moultonborough Grange
Phillips Brook Wetland, Effingham	Millyard Chimney, Nashua
Deacon Tuck Grist Mill, Hampton	Nelson Town Hall
Hebron Academy/Town Hall	Wond-R-View Farm, Plainfield
Jackson Town Hall	Oceanic Hotel, Star Island, Rye

Village Clock, Suncook
 Seconded by Julia Steed-Mawson
 Vote: Approved unanimously

Oyster River Initiative: An extensive discussion ensued concerning how the endowment amount is established for land conservation projects. The Board feels that the strategy and formula need to be revisited.

Motion: Harold Janeway made a motion to change the Community Conservation Endowment amount for the Oyster River Initiative from the calculated \$57,620 to \$10,000, but very intentionally not establishing a precedent for reducing the other endowment contributions. [Per Section 11 of *Criteria, Guidelines and Procedures*, the motion requires a super majority of 9 affirmative votes to override *CGP* policies]
 Seconded by Doug Cole
 Vote: Approved unanimously by all 9 voting members present

Funding for the following projects in the amounts shown was moved, seconded and voted

Project (amount requested)	Amount of award	Motion made by	Motion seconded by	Vote
Oyster River Initiative, Durham (\$150,000)	\$100,000	Dave Hess	Doug Cole	8-0 (Rusty abstaining)
Green Hills Conservation Project, Conway (\$110,000)	\$45,000	Dave Hess	Charlie Royce	Unanimous
Cooley-Jericho Community Forest, Eaton (\$80,000)	\$40,000	Charlie Royce	Doug Cole	Unanimous
Gilman Garrison House, Exeter (\$50,000)	\$11,000	Mark Warden	Doug Cole	Unanimous
Francestown Town Hall (\$28,501)	\$15,000	Charlie Royce	Harold Janeway	Unanimous
Twigg Project, Gilmanton (\$45,000)	\$22,500	Charlie Royce	Doug Cole	Unanimous
Pearson Hall, Haverhill (\$42,795)	\$10,000	Charlie Royce	Harold Janeway	Unanimous
Hazelton Farm, Hebron (\$50,000)	\$50,000	Harold Janeway	Dave Hess	Unanimous
Hinman Pond, Hooksett (\$50,000)	\$50,000	Charlie Royce	Cynthia Copeland	8-0 (Dave Hess abstaining)
Belknap Mill, Laconia (\$16,027)	\$12,000	Charlie Royce	Harold Janeway	Unanimous
Lempster Meetinghouse (\$30,000)	\$20,000	Charlie Royce	Harold Janeway	Unanimous
Zimmerman House, Manchester (\$20,000)	\$5,000	Charlie Royce	Harold Janeway	Unanimous
Castle in the Clouds, Moultonborough (\$50,000)	\$20,000	Charlie Royce	Harold Janeway	Unanimous
Cottage at the Fells, Newbury (\$50,000)	\$25,000	Charlie Royce	Harold Janeway	Unanimous
1772 New Durham Meetinghouse (\$26,079)	\$13,000	Charlie Royce	Harold Janeway	Unanimous
Thales Yeaton House, Portsmouth (\$50,000)	\$20,000	Charlie Royce	Harold Janeway	Unanimous

Temple Israel, Portsmouth (\$8,000)	\$5,000	Charlie Royce	Harold Janeway	Unanimous
Rindge Meetinghouse (\$16,000)	\$12,000	Charlie Royce	Harold Janeway	Unanimous

Motion: Mark Warden moved to remove the Palace Theatre from consideration for funding.
 Seconded by Doug Cole
 Vote: Approved unanimously

Motion: There being no further funds available for grants, Mark Warden moved not to fund the following projects:

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|---------------------------------|------------------------|
| First Parish Church, East Derry | Sunapee Hills, Newbury |
| Epsom Meetinghouse Windows | New Durham Town Hall |
| Greenfield Meetinghouse | Goss Barn, Rye |
| James House, Hampton | Wendall Marsh, Sunapee |
| Fuller Library, Hillsborough | Wakefield Town Hall |

Seconded by Bill Norton
 Vote: Approved unanimously

PUBLICITY

The Board agreed with the staff proposal that a press conference be held to announce the grant recipients on December 3 at the Legislative Office Building.

ADJORNMENT

Motion: Mark Warden moved to adjourn the meeting at 1:30 p.m.
 Seconded by Charlie Royce
 Vote: Approved unanimously

Respectfully Submitted by:

 Melissa Jones, Office Manager

Approved by:

 Rusty McLear, Board Chair