



Board of Directors Grant Selection Meeting
NH Fish & Game Department Headquarters
Tuesday, November 14, 2017
Approved at the January 23, 2017 BOD Meeting

Attendance

Voting members present: Colin Cabot, Doug Cole, Chick Colony, Cynthia Copeland, Sen. Martha Fuller Clark, Sen. Bob Giuda, Harold Janeway, Dick Lewis, Amanda Merrill, Rep. Judith Spang, Ben Wilcox

Non-voting Members Present: Jared Chicoine (a.m. only), Rich Cook, Susan Francher, Lorraine Merrill (a.m. only) Elizabeth Muzzey, Pierce Rigrod, Steve Walker

Staff and others present: Barb Beers, Paula Bellemore, George Born, Dijit Taylor, Ben Wilson

Minutes of the September 25, 2017 meeting

No questions or revisions were proposed for the minutes from the September 25, 2017 meeting.

MOTION	To accept the minutes from the September 25, 2017, 2017 Board of Directors Meeting.	Bob Giuda
SECOND		Doug Cole
VOTE		Approved unanimously

Finance Report

There were no questions on the annotated Finance Report provided in the meeting packet.

MOTION	To accept the September 2017 finance report.	Martha Fuller Clark
SECOND		Judith Spang
VOTE		Approved unanimously

Project Action Requests

Orford, Mason Pond

The town of Orford requested and received LCHIP approval to assign its 2015 grant of \$92,500 for conservation of 146 acres of land to Upper Valley Land Trust, with an executory interest held by LCHIP. LCHIP normally requires that the appraisal be completed within nine to fifteen months of the closing and disbursement of funds. The fee title was purchased by Upper Valley Land Trust on April 22, 2016, with a value based on an April 29, 2015 appraisal, within LCHIP's timing requirements. Language for the executory interest and other LCHIP due diligence requirements are nearing finalization. UVLT requests a waiver of the appraisal timing requirements in *LCHIP Criteria Guidelines and Procedures*, since the purchase of the property

took place within the required 12 months of the appraisal. Without the requested waiver, UVLT would be required to complete (and pay for) an appraisal on land they have already purchased based on an appraisal timely to the purchase.

MOTION	To approve the request to waive Section 18A.3 of the LCHIP Criteria Guidelines and Procedures for the Orford Mason Pond project	Martha Fuller Clark
SECOND		Harold Janeway
VOTE		Approved unanimously

Enfield, Smith Pond Shaker Forest Extension Request

Upper Valley Land Trust was awarded \$325,000 in December 2015 to conserve 995 acres with a complex financing package. The project is progressing but was slowed down by a boundary line encroachment discovered in mid-2017. The problem is being resolved, but it is unlikely that the complex project will be completed by its current deadline of December 2017. UVLT requests a 12 month extension to December 31, 2018 to complete the boundary adjustment and other required due diligence elements.

MOTION	To approve the request for a 12 month extension for the Enfield Smith Pond Shaker Forest project to December 31, 2018	Martha Fuller Clark
SECOND		Judith Spang
VOTE		Approved unanimously

Grant Selection

The slide show of the projects for selection started with the Finance Committee's funding recommendation. In addition to the budgeted amount of \$3,500,000, the recording fees brought in \$597,576 over budget in FY 17. A maximum of \$ 483,360 is needed to cover the Community Conservation Endowment amount for all FY 18 proposals, or \$345,564 for projects recommended for funding by the Review Panels, leaving \$114,216 or \$252,216 additional available for grants. The Finance Committee recommends drawing the CCE from the FY 17 overage and that the Board commit \$3,600,000 to \$3,700,000 to grants.

MOTION	To allocate up to \$3,700,000 to grant awards for FY 2017.	Martha Fuller Clark
SECOND		Harold Janeway
VOTE		Approved unanimously

The extensive slide show continued with overview of the grant round, thanks to the Review Panel members, a review of the required and optional selection criteria, then images and summaries of each of the 48 project proposals.

After a break for lunch, Mandy reviewed the grant round conflict of interest policy, reading directly from the conflict form previously distributed to Board members. Board members than shared disclosure information and possible conflicts of interest:

Disclosure information voting members:

- Amanda Merrill – lives in Durham, SELT member and but not major supporter
- Chick Colony – served as Chair of Board of Inherit NH which became NHPA
- Martha Fuller Clark – serves on an oversight committee for Historic New England
- Harold Janeway has helped Kimball Jenkins Estate
- Dick Lewis – As Franklin planning director, reviews building permits for any construction in Franklin
- Judith Spang – lives in Durham, worked on previous attempts to conserve Harriman property
- Ben Wilcox – lives in Conway

Disclosure information non-voting members:

- Jared Chicoine – lives in Haverhill
- Rich Cook – works for NHF&G, possible partner in Salisbury Childs project; on board of Five Rivers Conservation Trust; lives in Warner; member of Forest Society and Ausbon Sargent Land Preservation Trust
- Lorraine Merrill – lives in Stratham and is friends with Barker family
- Pierce Rigrod – lives in Hancock
- Steve Walker – does volunteer stewardship work for Piscataquog Land Conservancy
- Ben Wilson – on Board of NHPA, father is fund raising leader for Concord New Theatre project

Conflict

- Harold Janeway is a donor to the Concord New Theatre project

Discussion of and then votes on the proposals proceeded:

MOTION 1	To fund the following projects at the amounts requested: Canterbury Cart Shed Study (\$3,770), Derry First Parish Church (\$30,000), Durham Harriman Farm (\$200,000), Hancock Meetinghouse (\$40,000), Langdon Meetinghouse (\$15,969), Peterborough UU Church (\$10,000), Rye Star Island (\$125,000), Stratham Barker’s Farm (\$200,000) Westmoreland Chickering Farm (\$350,000)	Martha Fuller Clark
SECOND		Bob Giuda
VOTE	Approved Unanimously	

MOTION 2	To award \$50,000 to the NH Preservation Alliance for the purpose of a planning study block grant	Dick Lewis
SECOND		Colin Cabot
VOTE	Approved Unanimously	

MOTION 3	To fund the following projects at the amounts requested: Belmont Sanborn Trust (\$57,227), Canaan Union Academy (\$14,000), Concord Kimball Jenkins Carriage House (\$10,500), Deerfield Marston Farm (\$50,000), Farmington Leary Fields and Forest (\$100,000), Grafton Hinkson's Carding Mill (\$24,000), Greenfield Meetinghouse Study (\$12,000), Haverhill Rocky Hill Farm (\$59,000), Jaffrey Royce-Mountain Brook (\$135,000), Lyndeborough Proctor Preserve (\$147,950), Nashua former St. Francis Xavier Church (\$390,000, with recommendation that the applicant work with LCHIP to narrow the scope of the project), Ossipee Munroe Preserve (\$110,000), Portsmouth Rundlet-May (\$70,000), Salisbury Childs (\$180,000 with Board recognition that NHF&G may be a partner in the project), Washington Meetinghouse (\$75,982)	Bob Giuda
SECOND		Harold Janeway
VOTE	Approved Unanimously	

MOTION 4	To award \$202,000 to Laconia Belknap Mill, excluding work on the elevator and any contribution to the stewardship fund	Martha Fuller Clark
SECOND		Doug Cole
VOTE	Approved Unanimously	

MOTION 5	To award Concord Chamberlin House \$60,740 allowing work on the heating system to be included in the match	Martha Fuller Clark
SECOND		Colin Cabot
VOTE	Motion carried with Bob Giuda opposed, all others in favor.	

MOTION 6	To award funding the following projects in the amounts requested: Bartlett Round House (\$25,000 with Board recognition that the property is owned by NH DOT), Bennington Crotched Mountain (\$75,000), Dover Hale House (\$22,000), Dover Woodman House Planning Study (\$6,000), Lebanon Rogers House (\$50,000), Rye St. Andrews Church (\$50,000), Warner Brown CE (\$180,000)	Colin Cabot
SECOND		Bob Giuda
VOTE	Approved Unanimously	

MOTION 7	To award the Haverhill Wentworth Brown project \$150,000 for the purposes of acquiring the building subject to a preservation easement.	Bob Giuda
SECOND		Dick Lewis
VOTE	Approved Unanimously	

MOTION 8	To award \$200,000 to the Peterborough Townhouse limiting the scope of work to the roof, cornice, south wall and auditorium floor	Martha Fuller Clark
SECOND		Colin Cabot
Vote	Motion carried with Bob Giuda opposed, all others in favor	

MOTION 9	To award the Rindge Women's Bell Tower \$4000 to be used toward the tower roof.	Colin Cabot
SECOND		Harold Janeway
VOTE	Approved Unanimously	
MOTION 10	To award \$65,000 to the Renk CE project in Bradford	Doug Cole
SECOND		Martha Fuller Clark
VOTE	7 Opposed, 5 in Favor. Motion Fails	
MOTION 11	To award the Jones Hall project in Marlow \$102,253 with the condition that \$10,000 be used to hire a preservation architect with engineering knowledge as part of the project team.	Colin Cabot
SECOND		Harold Janeway
VOTE	Approved Unanimously	
MOTION 12	To award the following projects the following amounts to conduct historic building studies: Franklin Burleigh Cottage \$10,500, Littleton Community Center \$10,000, Rye Town Hall \$12,000, Wolfeboro Railroad Freight Shed \$10,000	Bob Giuda
SECOND		Doug Cole
VOTE	Approved Unanimously	
MOTION 13	To decline to fund the following projects: Albany World Fellowship Center on Whitton Pond, Windham Simpson Mill, Keene Cheshire County Courthouse	Martha Fuller Clark
SECOND		Doug Cole
VOTE	Approved Unanimously	
MOTION 14	To decline to fund the Concord New Theater project.	Bob Giuda
SECOND		Colin Cabot
VOTE	Harold Janeway abstained, all others approved, motion carried	
MOTION 15	To decline to fund the Conway Public Library project	Bob Giuda
SECOND		Doug Cole
VOTE	Ben Wilcox abstained, all others in favor, motion carried	
MOTION 16	To amend the LCHIP application process to require applicants to submit requests for specific historic elements only.	Bob Giuda
SECOND		Doug Cole
Tabled		

The table following the text of these minutes details the amounts requested, amounts granted and anticipated Community Conservation Endowment allotment for each of the 48 applications submitted in the grant round.

Mandy and Dijit thanked the Board for diligence reviewing applications and making funding decisions and encouraged them to watch for upcoming date for the gala announcement event,

being coordinated with Governor Sununu's schedule. The meeting adjourned at 4:30 p.m.

Respectfully Submitted,

Dijit Taylor
Executive Director

Amanda Merrill
Board Chair

Grant Round 16 (2017) LCHIP Funding Decisions and Anticipated CCE				
Short Name	Recipient	Grant Request	Estimated CCE	Amount Awarded
Albany, Whitton Pond	Upper Saco Valley Land Trust	\$200,000	\$0	\$0
Bartlett Roundhouse	Bartlett Roundhouse Preservation Society	\$25,000	\$5,000	\$25,000
Belmont, Sanborn	Belmont Conservation Commission, Town of	\$62,500	\$7,500	\$57,227
Bennington, Crotched Mtn. West	Francestown Land Trust	\$75,000	\$7,500	\$75,000
Bradford, Renk	Ausbon Sargent Land Preservation Trust	\$65,000	\$0	\$0
Canaan, Union Academy	Canaan Historical Society	\$14,000	\$5,000	\$14,000
Canterbury, Cart Shed PS	Canterbury Shaker Village	\$3,770	\$0	\$3,770
Concord Theatre	Capitol Center for the Arts	\$250,000	\$0	\$0
Concord, Chamberlin House 2	Woman's Club of Concord	\$54,991	\$10,000	\$60,740
Concord, Kimball Jenkins	Carolyn L. Jenkins Charitable Trust	\$10,500	\$5,000	\$10,500
Conway Public Library	Conway Public Library	\$17,728	\$0	\$0
Deerfield, Marston Farm	Bear-Paw Regional Greenways	\$50,000	\$8,730	\$50,000
Derry, First Parish Church 3	First Parish Church	\$30,000	\$5,000	\$30,000
Dover, Hale House	St. Thomas Episcopal Church	\$22,000	\$5,000	\$22,000
Dover, Woodman House PS	Annie E Woodman Institute Museum	\$6,000	\$0	\$6,000
Durham, Harriman Farm	Southeast Land Trust of New Hampshire	\$200,000	\$22,750	\$200,000

Farmington, Leary	Moose Mountain Regional Greenways	\$100,000	\$7,500	\$100,000
Franklin, Burleigh Cottage	Easterseals NH Farnum Center	\$25,187	\$0	\$10,500
Grafton, Hinkson's Mill	Grafton Historical Society	\$24,000	\$5,000	\$24,000
Greenfield Meetinghouse PS	Town of Greenfield	\$12,000	\$0	\$12,000
Hancock Meetinghouse 2	Town of Hancock	\$40,000	\$5,000	\$40,000
Haverhill, Rocky Hill Farm	Upper Valley Land Trust	\$59,000	\$7,500	\$59,000
Haverhill, Wentworth-Brown	Haverhill Heritage, Inc	\$109,900	\$25,000	\$150,000
Jaffrey, Royce - Mtn Brook Resv.	Monadnock Conservancy	\$135,000	\$9,730	\$135,000
Keene, Cheshire Co. Courthouse 3	County of Cheshire	\$242,781	\$0	\$0
Laconia, Belknap Mill 5	Belknap Mill Society	\$235,000	\$15,000	\$202,000
Langdon Meetinghouse 5	Town of Langdon	\$15,969	\$5,000	\$15,969
Lebanon, Rogers House 2	City of Lebanon with Lebanon Housing Authority	\$50,000	\$10,000	\$50,000
Littleton Comm. Center 2	Littleton Community Center	\$150,000	\$0	\$10,000
Lyndeborough, Proctor	Piscataquog Land Conservancy	\$147,950	\$7,500	\$147,950
Marlow, Jones Hall 2	Town of Marlow	\$92,253	\$10,000	\$102,253
Nashua, St. Francis Xavier Church	St. Mary & Archangel Michael Church	\$390,000	\$20,000	\$390,000
Ossipee, Munroe	Dan Hole Pond Watershed Trust	\$110,000	\$7,500	\$110,000
Peterboro Town House 2	Town of Peterborough	\$350,000	\$15,000	\$200,000
Peterborough, UU Church 2	Peterborough U.U. Church	\$10,000	\$5,000	\$10,000
Portsmouth, Rundlet-May House	Historic New England	\$70,000	\$10,000	\$70,000
Rindge, Bell Tower	Cathedral of the Pines	\$22,500	\$5,000	\$4,000
Rye Town Hall	Rye Board of Selectmen	\$60,000	\$0	\$12,000
Rye, Oceanic Hotel 4	Star Island Corporation	\$125,000	\$10,000	\$125,000
Rye, St. Andrew's	St. Andrew's-by-the-Sea	\$50,000	\$5,000	\$50,000
Salisbury, Childs	Society for the Protection of New Hampshire Forests	\$180,000	\$11,550	\$180,000

Statewide Pres Planning 6	NH Preservation Alliance	\$42,500	\$0	\$50,000
Stratham, Barker's Farm	Southeast Land Trust of New Hampshire	\$200,000	\$40,000	\$200,000
Warner, Brown CE	Ausbon Sargent Land Preservation Trust	\$180,000	\$11,200	\$180,000
Washington Meetinghouse 3	Town of Washington	\$75,982	\$10,000	\$75,982
Westmoreland, Chickering	Monadnock Conservancy	\$350,000	\$40,000	\$350,000
Windham, Simpson Mill Dam	Friends of Moeckel Pond	\$80,000	\$0	\$0
Wolfeboro, RR Freight Shed	Lakes Region Model Railroad Museum	\$90,000	\$0	\$10,000
Total		\$ 4,911,511	\$378,960	\$3,629,891