



Board of Directors Grant Selection Meeting

Doug Cole, Board Chair
NH Fish & Game Department, 11 Hazen Drive, Concord
Thursday, November 17, 2016
8:30 a.m. – 3:30 p.m.

Approved at April 3, 2017 BOD Meeting

Attendance:

Voting Members: Colin Cabot, Doug Cole, Chick Colony, Cynthia Copeland, Martha Fuller Clark (arrived 11 a.m.), Harold Janeway, David Kidder, Dick Lewis, Rusty McLearn, Judith Spang

Non-Voting Members: Tracey Boisvert, Susan Francher, John Kanter, Lorraine Merrill (afternoon), Beth Muzzey, Pierce Rigrod

LCHIP Staff: Barb Beers, Paula Bellemore, Jenna Lapachinski, Dijit Taylor

Guest: Benjamin Wilson, Director of the Bureau of Historic Sites within the N.H. Division of Parks and Recreation

Introductions

Doug introduced Dick Lewis as the new Local Planning representative. Dick is the Planning and Zoning Administrator for the city of Franklin and lives in Plymouth, making him the Board's northernmost member.

Minutes of September 28, 2016 Board meeting

There were no questions or revisions proposed for the minutes from the previous meeting.

MOTION	To accept the minutes from the September 28, 2016 meeting of the Board of Directors.	Harold Janeway
SECOND		Rusty McLearn
VOTE		Approved unanimously

Grant Round Conflict of Interest Forms

Board members submitted Grant Round conflict of interest forms. There was discussion about the new definition of conflict of interest in the materials for this grant round. Board members felt that only a direct personal financial interest in a project led to a conflict of interest that would require recusal from voting. Most project connections led to only a duty to disclose. Dijit to check on this with Department of Justice prior to next grant round.

Financial Topics

September 2016 Finance Reports Rusty presented the finance reports. LCHIP is in good shape financially. There were no questions regarding the Finance Reports provided in the BOD packet.

MOTION	To accept the September 2016 finance reports.	Julia Steed Mawson
SECOND		Harold Janeway
VOTE		Approved unanimously

Update on Trust Fund and CCE

First quarter income to the Trust Fund is \$1,140,552 which is up \$24,143 from the same time last year, when the year's total income was \$400,000 over budget. Harold and Dijit participated in a phone meeting with the CCE fund managers at Fidelity. They are doing an adequate job managing the fund. The market value of the fund at the end of September was \$3,305,376 which is up \$285,006 from the same time last year.

Grant Selection Information

Finance Committee Recommendation

Finance Committee recommends allocating the full budgeted amount of \$3.5 million to grant awards. To simplify grant amounts, CCE set-asides will be paid from the \$400,000 budget overage from FY 2016.

MOTION	To allocate the full budgeted amount of \$3.5 million to grant awards.	Cynthia Copeland
SECOND		Judith Spang
VOTE		Approved unanimously

Selection Criteria

The Board is required to consider the following selection criteria:

1. Imminence of threat;
2. Uniqueness or significance of the resource;
3. Proximity to other protected resources;
4. Meets multiple objectives;
5. Strength of local support;
6. Strength of private support;
7. Cooperation between or among communities;
8. Leverage;
9. Ability to provide stewardship;
10. Fee/easement interest

And may also consider these criteria:

- A. Criteria point totals;
- B. Local/regional planning participation;
- C. Project partnerships;
- D. Educational/interpretive plans for project;
- E. Number of criteria categories;
- F. Relative cost;
- G. Match amount and form;
- H. Geographical distribution;
- I. Distribution among natural, cultural and historic resources;
- J. Addresses existing priorities in the state;
- K. Can applicant manage project and provide stewardship;
- L. Efforts to obtain other funding

Application Overview

There were 42 applications, 22 for historic resources seeking \$1.9 million and 20 for natural resource projects requesting \$4.1 million. Review panel members were thanked for their good work both attending site visits and evaluating applications.

Projects Seeking Funding

Paula and Jenna presented an illustrated summary of each of the 42 projects seeking funding, including Review Panel ranking, comments and funding recommendation.

Decision Making

The Board followed a visual and iterative process of placing project names and grant award amounts on list of “to be funded” or “decline to fund” until all projects had been duly considered and amounts of grants decided for each totally under \$3,500,000.

MOTION	To grant the following amounts to the following projects:	Rusty McLear
	Chase's Mill, Alstead	\$100,000
	Ashland Town Hall Planning Study	\$18,250
	Barr Conservation Area, Barrington	\$150,000
	Peters Family Farm, Bath	\$85,000
	Belmont Library Planning Study	\$7,000
	Tower Hill Pond, Candia	\$300,000
	Center Harbor Town House	\$21,280
	Claremont City Hall Planning Study	\$10,000
	Kennett Community Forest, Conway & Albany	\$150,000
	Deuink Easement, Danbury	\$153,000
	First Parish Church, Derry	\$59,000
	Winter St. Cemetery, Exeter	\$13,000
	Collins Brook Headwaters, Frankestown	\$60,000
	Kelley Corner Schoolhouse, Gilmanton	\$17,250
	Blackmount Farm, Haverhill	\$125,000
	Jaffrey Meetinghouse	\$54,600
	Cheshire Country Courthouse, Keene	\$118,000
	Bodwell Farm, Kensington	\$175,000
	Belknap Mill Planning Study, Laconia	\$23,217
	Colonial Theatre, Laconia	\$500,000
	Rogers House, Lebanon	\$68,000
	Expanding the Musquash, Londonderry	\$278,000
	Page Pond Expansion, Meredith	\$250,000
	Lee's Pond Preserve, Moultonborough	\$40,000
	Sullivan Farm, Nashua	\$213,000
	WidowMaker Farm, New Durham	\$15,000
	Cape Horn Expansion, Northumberland	\$75,000
	John Paul Jones House, Portsmouth	\$27,500
	Penhallow House Planning Study Portsmouth	\$20,000

	South Church Planning Study, Portsmouth	\$8,000
	Rochester City Hall Annex	\$18,702
	Salem Town Forest Expansion	\$180,000
	NHPA Statewide Block Grant	\$42,000
	Windyhurst Farm, Swanzey	\$100,000
	Wakefield Town Hall	\$24,407
Second		Colin Cabot
Vote		Approved Unanimously

MOTION	To decline to fund the following projects:	Judith Spang
	Kroka Farm, Alstead	
	Martin Meadow. Brookline	
	Hebron Academy Building	
	Keene Library Annex	
	Old Webster Courthouse, Plymouth	
	Stockwell Conservation Easement, Sutton	
	Bear Camp River Conservation Area, Tamworth	
SECOND		Chick Colony
VOTE		Approved Unanimously

Other Business

This being the final meeting for both Representative David Kidder (who did not seek reelection) and Rusty McLear (who has met the Board member term limit of 10 years), each was thanked, congratulated and presented with a photo of a relevant LCHIP project.

Next Meeting: Tuesday January 17, 2017, 3-5 p.m. Canterbury Shaker Village (snow date Friday, January 20, 2017)

Respectfully Submitted

Dijit Taylor
LCHIP Executive Director

Douglas S. Cole
LCHIP Board Chair