

Understanding How to Document That A Property Is Historic

What are the different ways to certify that my historic property is eligible for LCHIP funding?

In order to qualify for a grant from LCHIP, a property must be listed on, or determined eligible for listing on, the National Register of Historic Places or the New Hampshire State Register of Historic Places. If a property is not already listed on either of these Registers, the New Hampshire Division of Historic Resources (DHR) must make a Determination of Eligibility (DOE).

The property may already be listed on the National Register of Historic Places. How do I check?

The National Register maintains a searchable database of all listed properties here: <https://www.nps.gov/subjects/nationalregister/database-research.htm#table>. If the property is listed, scroll all the way to the right of the page, click on the external link, download and save the PDF of the nomination form, and include the PDF with your LCHIP proposal.

Bear in mind that this database only shows properties individually listed on the National Register and the names of historic districts listed on the National Register. Hundreds of additional New Hampshire properties are listed on the National Register as “contributing” properties in historic districts. The names or addresses of these “contributing” properties are not shown in the database (though they will be listed in the text of the nomination form). If your property could be located within a listed district, call the DHR at (603) 271-3483 for more details.

The property may already be listed on the New Hampshire State Register of Historic Places. How do I check?

The New Hampshire Division of Historical Resources publishes information about the State Register of Historic Places, including listed properties, on its website here: https://www.nh.gov/nhdhr/programs/state_register.html. For full documentation of the listing, please call the DHR at (603) 271-3483, and include PDFs of the Individual Inventory Form and the Determination of Eligibility with your LCHIP proposal.

The property is not listed on the New Hampshire State or National Registers. Has it been determined to be eligible for listing?

The Division of Historical Resources reviews hundreds of properties each year to determine whether they are eligible for listing on either the New Hampshire State or National Register of Historic Places. These evaluations may be prompted by property owners, municipalities, or state agencies. Prospective LCHIP applicants should contact DHR to find out whether the property has already received a Determination of Eligibility, prior to initiating their own efforts to obtain one. If it has, please include PDFs of the Individual Inventory Form and the Determination of Eligibility with your LCHIP proposal.

The property has not been reviewed or listed. How do I go about receiving a Determination of Eligibility?

Obtaining a Determination of Eligibility begins with completing an Individual Inventory Form. This, along with a manual providing detailed information on filling out this form, can be downloaded from the DHR’s website here <https://www.nh.gov/nhdhr/programs/survey.htm>. Or you can call the DHR at (603) 271-3483 to request that they be mailed to you. The DHR meets twice per month to review completed

inventory forms and to make Determinations of Eligibility. When both the Individual Inventory Form and the Determination of Eligibility are ready, please include PDFs of both documents with your LCHIP proposal.

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