

2023 NR Acq Grants

Land & Community Heritage Investment Program

Instructions

- *View the [Natural Resource Acquisition Self-Assessment Tool](#) which provides an overview of eligibility requirements.*
- *Brief instructions are provided throughout the form.*
- *Where appropriate, hyperlinks provide access to additional guidance.*
- *The purpose of the LOI is to conduct a preliminary assessment of applicant, resource, and project eligibility. The LOI is a screening tool and is not used for qualitative review.*
- *All answers can be revised at the application stage.*
- *If, after reviewing the information provided, you need further assistance please contact Katie Midolo, Grants Coordinator at KMidolo@LCHIP.org. or 603-224-4113.*

1. Applicant Eligibility

Applicant Organization Type*

The applicant organization must be a public entity, meaning a municipality or other political subdivision of the State of New Hampshire, or a publicly supported nonprofit corporation exempt from federal income tax under section 501 (c) of the Internal Revenue Code.

Choices

Public entity (local, state, federal)
501(c)
Other

----- 1a. Applicant Organization Type "Other"

Applicant Organization Type "Other"*

Describe the type of organization applying for LCHIP funds.

Character Limit: 50

2. Resource Eligibility

Project Town*

If the land to be conserved lies within more than one community, enter the name of the community in which the greatest percentage of the acreage to be conserved lies.

Character Limit: 30

Area Name

If the project connects with or expands an existing conservation area, list that conservation area here.

Example: Concord Community Forest, or Mahoosuc Highlands

Character Limit: 50

Resource Name*

The name of the specific resource to be acquired.

Example: Jones Property, or South Fields Easement.

Character Limit: 50

Project Name*

A short descriptive name for the project (often the "public" name used in fundraising or outreach materials):

Example: Concord Forest Expansion, or Jones Family Farm.

Character Limit: 50

Resource Location*

Describe the property's primary access point. A street address is preferred. If unavailable, enter the nearest intersection, or provide tax parcel ID(s).

Character Limit: 100

Acres*

Enter the total number of acres to be conserved. Do not include anticipated excluded areas. Use whole numbers.

Character Limit: 8

Preliminary Conservation Purposes*

Select the overarching conservation purposes that this project seeks to achieve. A more detailed description of each category can be found [here](#). This information may be updated in the application.

Choices

Agriculture

Working forests

Ecological (wildlife, wetlands)

Drinking water protection

Recreation and Education

Scenic and Aesthetic
 Historical/Cultural
 Other

Other Conservation Purpose(s)

If "other" was selected, describe here.

Character Limit: 100

Preliminary Summary*

Provide a concise overview of the project and its goals. Briefly describe the significant natural resource values of the land to be conserved and other important aspects of the project proposed. Provide only the most important points. There will be an opportunity to expand in the application.

Character Limit: 500

3. Project Eligibility

Project Type*

Indicate the property interest(s) that LCHIP funds will be used to acquire.

Select Land Acquisition w/CE (Fee w/CE) if LCHIP funds will be used to acquire the land, but a subsequent CE conveyed to a third party is integral to the project.

Choices

Agricultural Land Easement (ALE)
 Conservation Easement (CE)
 Land Acquisition (Fee)
 Land Acquisition w/ CE (Fee w/CE)
 Conservation & Preservation Easement (CPE)
 Preservation Easement (PE)
 Other

Property Owner*

Enter the name of the current property owner.

Character Limit: 50

Pre-acquisition*

Select "Yes" if the resource (land or easement) has been acquired or will be acquired prior to June 21, 2023.

Choices

Yes
 No

State Agency Involvement*

Select "Yes" if a state agency (NH DES, NHFG, DNCR, etc.) is expected to hold an executory or other real property interest in the resource acquired (not including third-party rights of enforcement).

Choices

Yes

No

Final Disposition of Legal Interests Narrative*

Using bullet points, identify all entities that may hold a legal interest or right of enforcement in the resource at the conclusion of the project, and the interest(s) each will hold. Types of interests and rights include fee owner, easement holder, right of enforcement holder(s), and executory interest holder(s). This information may be updated in the application.

Character Limit: 500

4. Financial (Request) Eligibility

Review LCHIP's Guidance Document on financial requirements and eligible expenses [here](#).

Preliminary estimate of Fair Market Value*

Fair Market Value is the total appraised value of the resource to be acquired (land or easement), including any value to be donated (e.g. the value of a bargain sale).

A preliminary estimate of Fair Market Value may be used during the application process.

Character Limit: 20

Preliminary estimate of other Eligible Expenses

The preliminary estimate of other eligible expenses includes all eligible expenses beyond the Fair Market Value. These include:

- Transaction expenses - appraisal, survey, title work, legal fees, recording costs, and other ancillary work necessary to carry out the real estate transaction.
- Project expenses - resource inventories, environmental reviews, baseline documentation reports, or other expenses that can demonstrate a direct link to the permanent protection of the property.
- Stewardship contributions
- Administrative expenses - capped at 5% of the LCHIP grant request.

Character Limit: 20

Preliminary estimate of Total Project Cost*

Enter the preliminary estimate of the Total Project Cost. This should be the sum of the preliminary estimate of Fair Market Value and the preliminary estimate of Other Eligible Expenses.

Do not include ineligible expenses.

The maximum LCHIP grant request is 50% of the Total Project Cost, subject to additional match and allocation requirements.

Character Limit: 20

Preliminary Grant Request*

Enter the anticipated LCHIP grant request, which can be no less than \$10,000, no more than \$500,000, and may not exceed 50% of the preliminary Total Project Cost calculated above. This may be updated in the application.

Character Limit: 20

Preliminary Non-cash Contributions*

The preliminary estimate of non-cash contributions includes the value of all donated goods, services, and property interests (i.e. the “bargain sale”), whether or not the donor will claim a charitable deduction.

Character Limit: 20

Preliminary Cash Contribution (non-LCHIP)*

The preliminary cash contribution includes the total non-LCHIP sources of “cash” funding, including grants and private donations, required to meet the funding need.

Do not include the LCHIP request in this amount.

- *Cash contributions must equal or exceed 50% of the LCHIP grant request.*
- *If there will be a significant bargain sale component of the project, review the Minimum Match requirements described in the Financial Requirements Guidance Document carefully to ensure compliance.*

Character Limit: 20

Compliance with LCHIP Financial Requirements

Using the information entered above, confirm the following calculations are true:

- *FMV + Other Expenses = TPC*
- *LCHIP Request + Cash contributions + Non-cash contributions = TPC*
- *Cash contributions are equal to or greater than 50% of the LCHIP Request*

For assistance, please contact Ben Engel at BEngel@LCHIP.org or 603-224-4113.