

LCHIP

Land & Community Heritage Investment Program



Guidance Document: Describing the Proposed Scope of Work in the Application

Provide a numbered list of the specific tasks to be included in the LCHIP-proposed scope of work, along with a brief description of each item. If a task is not listed here, it will not be part of the scope of work evaluated for funding. Modernization or routine maintenance tasks must be itemized separately and listed last.

Example:

1. Repair slate roof (*qualified rehabilitation task*)
2. Re-point 2 chimneys (*qualified rehabilitation task*)
3. Repair and reglaze 20 windows (*qualified rehabilitation task*)
4. Plumbing upgrades (*modernization task*)
5. Debris removal (*routine maintenance task*)

Qualified Rehabilitation Tasks <i>Require Specialized Preservation Services</i>	Modernization Tasks* <i>Typically, improvements, systems, and upgrades to allow for an efficient contemporary use</i>	Routine Maintenance Tasks* <i>regular work to keep a building in a state of good repair</i>
<ul style="list-style-type: none"> • Roofing • Window Repair • Steeple/Bell Tower/Lightning Protection • Masonry Repair • Moisture and Drainage • Wood/Clapboard Repair/Exterior Finish • Plaster Repair • Historic Decorative Metal Ceilings and Walls 	<ul style="list-style-type: none"> • Energy Efficiency Upgrades • Heating, Ventilation, and Air Conditioning (HVAC) • Mechanical, Electrical, and Plumbing (MEP) • Life-Safety Improvements, including fire and security • Accessibility Improvements (doors, ramps, lifts, etc.) 	<ul style="list-style-type: none"> • Cleaning (interior or exterior) • Debris removal • End-of-life appliance replacements (dehumidifiers, sump pumps etc.) • Landscape maintenance / Tree Pruning • Gutter, downspout cleaning • Caulking / Sealing • Interior re-painting • Driveway / Parking repairs • Signage installation

For questions regarding how to order the scope of work, please contact LCHIP.

*Modernization and Routine Maintenance tasks are not eligible for inclusion in LCHIP-funded scopes of work, unless they are necessary to fulfill the recommendations of a Qualified Preservation Plan for the property.