

## Land and Community Heritage Investment Program

### Board of Directors Meeting Minutes

Massabesic Audubon Center, Auburn NH

Tuesday, November 15, 2022 9:00 a.m.

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#### ATTENDANCE

Voting Members: Colin Cabot, Chick Colony, Rich Cook, Dick Lewis, Amanda Merrill, Sen. Tom Sherman, Susan Slack (9:15a.m.), Rep. Judith Spang, Ben Wilcox

Non-voting Members: Mark Falkenberry, Jim Oehler, Pierce Rigrod, Ben Wilson

Guests: Amy Dixon, NH Division of Historical Resources

LCHIP Staff: Paula Bellemore, George Born, Ben Engel, Katie Midolo, Cassie Bernyk

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**OPENING** Chair Ben Wilcox called the meeting to order at 9:00 a.m.

Chair Wilcox thanked Board members for serving on the two review panels, and for their time reviewing the 53 proposals before them today.

Chair Wilcox announced that the January Annual Meeting has been rescheduled to January 17<sup>th</sup>. Location to be announced. Executive Director Bellemore stressed the importance of attending the meeting in order to ensure a quorum is seated.

#### FINANCIAL REPORT

Bellemore presented an overview of LCHIP's 21<sup>st</sup> Grant Round as compared with the most recent five rounds. Bellemore reviewed the current trust fund balance, reporting that the uncommitted fund balance was \$4.8 million as of September 30, 2022. The Finance Committee recommends the Board of Directors make \$4.3 million available for grant making purposes, reserving \$200,000 for administrative purposes.

Following discussion, the following motion was made and acted upon:

MOTION	Move to make \$4.3 million available for grant making purposes, reserving \$200,000 for administrative purposes.	Sen. Tom Sherman
SECOND		Amanda Merrill
VOTE		Accepted unanimously

#### CONFLICT OF INTEREST FORMS

Bellemore confirmed that all board members have submitted conflict of interest forms reflecting any concerns with the organizations and proposals under consideration, and reviewed the conflict-of-interest policy and procedures.

## UPDATES / REQUESTS FOR BOARD ACTION

Gasholder, Concord Bellemore disclosed that the NH Preservation Alliance has withdrawn its request to extend LCHIP's 2021 funding commitment to the Concord Gasholder project.

### Canterbury Shaker Village – Horse Barn & Dwelling House Proposals

Bellemore explained that the application submitted for the Horse Barn at Canterbury Shaker Village has been withdrawn, and that Canterbury Shaker Village has submitted a request for a waiver to the Proposal Submission deadline, with the intent of submitting a proposal seeking funding for the Dwelling House at Canterbury Shaker Village. Historic Resource Specialist George Born reviewed the history leading to the request.

Colin Cabot disclosed that he is a past Board member and donor to Canterbury Shaker Village. The Board requested Cabot remain in the room but not participate in discussions unless specifically asked to respond to a request for factual information or background.

Bellemore presented staff's recommendation that the Board approve the request, waiving the proposal submission deadline requirement and accepting the Dwelling House proposal.

Following discussion, the Board agreed by consensus to consider the request on the grounds that the request is the result of exceptional circumstances, which circumstances include a) that the request and new proposal are being submitted by an organization that is simultaneously withdrawing a similar proposal seeking funding, b) that the resource subject to the new proposal is located in the same historic district as the resource subject to the withdrawn request, c) that the late submission was received prior to the review panel evaluation and site visit.

After discussion, and with the understanding that approval of the request should not be considered precedent setting in any way, the following motion was made and acted upon:

MOTION	<b>WAIVE</b> Sections 7. B & C of the LCHIP Guidelines and accept a late proposal from Canterbury Shaker Village seeking funding for rehabilitation of the Dwelling House at Canterbury Shaker Village.	Sen. Tom Sherman
SECOND		Susan Slack
VOTE	Colin Cabot recused himself from the vote. Judith Spang voted against, all other voted in favor	1 Abstained; 1 Opposed; 7 in favor. Motion carried

## PROPOSAL REVIEW AND DELIBERATION

Following a review of the process to be followed in considering the funding proposals, staff introduced each proposal in consideration, providing an opportunity for questions and discussion after each presentation.

Following review of all 53 proposals the Board made and acted upon the following motions:

MOTION	AWARD funding to 34 proposals as described below:	Colin Cabot
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1. The Conservation Fund: Atkinson, West Sawmill Town Forest \$118,000
2. Southeast Land Trust of NH: Barrington, Landry-Nippo Lake \$350,000
3. Ausbon Sargent Land Preservation Trust: Bradford Bog, Bradford \$80,000
4. Canterbury Shaker Village: Canterbury, Dwelling House \$109,685
5. Society for the Protection of New Hampshire Forests: Canterbury, Deepwood Forest \$180,000
6. Chesterfield Historical Society: Chesterfield, Stone House Tavern - \$44,000 subject to LCHIP staff approval of ADA design and materials
7. City of Claremont: Claremont Opera House \$130,000
8. Woman's Club of Concord: Chamberlin House \$18,680
9. Society for the Protection of New Hampshire Forests: Concord, Morrill Easement \$72,500
10. The Conservation Fund: Dummer, Glover Farm \$185,000 (property may be transferred to NH Fish and Game Department following acquisition)
11. Piscataquog Land Conservancy: Goffstown, Clarkridge Farm \$200,000
12. Haverhill Library Association: Haverhill Library \$75,000 subject to septic work and exterior lighting being excluded from LCHIP-funded scope of work
13. The Audubon Society of New Hampshire: Hebron, Ash Cottage \$90,000 subject to only site drainage, roof, chimneys, exterior trim, exterior paint, and windows being included in LCHIP-funded scope of work and no interior work being included
14. Universalist Society of Kensington: Kensington Union Meetinghouse \$275,000 contingent upon appointment of successor board of trustees by probate court or equivalent confirmation of eligibility approved by LCHIP legal counsel
15. The Nature Conservancy NH Chapter: Kingston, Whitcomb acquisition \$190,000
16. Town of Londonderry Cons. Commission: Lithia Spring acquisition \$300,000
17. Society for the Protection of New Hampshire Forests: Middleton, Coskie Easement \$55,000
18. Town of Milton: Milton Free Public Library \$60,700 contingent upon asphalt shingle installation that does not mimic historic diamond-cut wood shingles
19. New Castle Congregational Church: \$59,835 contingent upon the LCHIP-funded scope of work being limited to site work; archaeology; foundation; roof; trim, clapboards, flashing, basement/crawlspace clean out and associated contingency, construction management and

owner's representative fees

20. Southeast Land Trust of NH: New Durham, Freese-Mt Bet \$300,000
21. Friends of Centennial Hall: Centennial Hall Rehabilitation \$30,000
22. The Nature Conservancy NH Chapter: Northumberland, Tanguay \$200,000
23. Town of Orange: Orange Town House \$43,501
24. Town of Plainfield: Plainfield Town Hall - \$21,000 contingent upon work on capped chimneys being excluded from LCHIP-funded scope of work
25. Historic New England: Portsmouth, Langdon House Study \$25,000
26. Warner House Association: Portsmouth, Warner House \$100,000
27. Community Church of Sandwich: Baptist Meetinghouse \$15,325
28. Stoddard Congregational Church: \$200,000 contingent upon all interior work, including tin wall repair/painting and pew repair being excluded from LCHIP-funded scope of work
29. Town of Stoddard Conservation Commission: Little Big Forest \$400,000
30. Sutton Historical Society: Sutton Schoolhouse \$25,000
31. Moose Mountain Regional Greenways: Tuftonboro, Great Meadow \$31,600
32. Five Rivers Conservation Trust Warner: Blue Moon Berry Farm \$118,000
33. Monadnock Conservancy: Westmoreland, Chickering CE \$135,000
34. NH Preservation Alliance: Planning Study Block Grant \$60,000 subject to updated reporting on all past awards being submitted to and accepted by LCHIP

SECOND		Susan Slack
VOTE		Accepted unanimously

MOTION	DECLINE to fund the following 19 proposals	Dick Lewis
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1. Shedd-Porter Memorial Library, Alstead - Library
2. Town of Bradford, Bradford Town Hall
3. First Parish Congregational Church, Derry
4. St. Thomas Episcopal Church Dover - Hale House
5. Emmanuel Episcopal Church, Dublin

6. Town of Effingham, Effingham Town Hall
7. Town of Fitzwilliam, Fitzwilliam Town Hall
8. Town of Fremont Cons. Commission - Glen Oakes Expansion
9. Town of Hill, Hill Library
10. Hinsdale Historical Society, Hinsdale House
11. Town of Hopkinton, Houston Barn
12. Brookside Congregational Church UCC, Manchester Manning /Carriage House
13. City of Nashua, Hunt Building
14. Town of New Durham, New Durham Meetinghouse
15. New Ipswich Library
16. Moose Mountain Regional Greenways Ossipee, Simpson CE
17. Bear-Paw Regional Greenways Strafford, Coveland Farm
18. Tilton School, Tilton Mansion
19. Town of Wentworth Town Hall

SECOND		Amanda Merrill
VOTE		Accepted unanimously

Chair Wilcox thanked Senator Sherman and Senator Guida for their service to LCHIP and presented framed photos acknowledging their service. Amanda Merrill thanked Representative Judith Spang for her long service in the New Hampshire House of Representatives and on the LCHIP board, presenting her with a framed photograph of the Piscassic River Greenway in Epping.

There being no further business before the Board, the meeting was adjourned at 2:05 p.m.

Respectfully Submitted,

Paula S. Bellemore  
Executive Director

Ben Wilcox  
Board Chair

Adopted as presented, January 17, 2023