

# 2023 HR Rehab Grants

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## *Land & Community Heritage Investment Program*

### *Instructions*

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- *Questions appear in a series of numbered "question groups". Each group is identified by a gray bar (see, for example, "1. Overview"). Click on the gray bars to expand or collapse the question group.*
- *Brief instructions are provided throughout the form.*
- *Where appropriate, hyperlinks provide access to additional guidance.*
- *Submitted Proposals will be reviewed for compliance with Program requirements.*
- *Be advised: responses to some questions have auto-populated from the submitted LOI. Please review each response and update as needed.*
- *If, after reviewing the information provided, you need further assistance contact LCHIP at 603-224-4113 or email Katie Midolo, Grants Coordinator at [KMidolo@LCHIP.org](mailto:KMidolo@LCHIP.org).*

### *1. Overview*

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#### **Primary Photo (Instruction)**

*Upload one digital high-resolution color image in JPG or JPEG format that best represents the resource. This image should provide an attractive view of the resource suitable for public distribution.*

#### **Primary Photo\***

*File Size Limit: 5 MB*

#### **Secondary Photo (Instruction)**

*Upload an additional, high-quality image showing another compelling aspect of the resource or project, for example, a photo showing the current condition of the resource, or a notable historic feature.*

#### **Secondary Photo\***

*File Size Limit: 5 MB*

#### **Resource Town\***

*Character Limit: 30*

**Area Name**

*Character Limit: 50*

**Resource Name\***

*Character Limit: 50*

**Alternate Resource Name(s)\***

**Choices**

Yes

No

**Project Name\***

*Character Limit: 50*

**Executive Summary (Instruction)**

*Provide a concise overview of the project goals and planned outcomes. Briefly describe the resource, its significance, and the LCHIP-proposed scope of work.*

*The executive summary should give the reader an understanding of the resource, and the proposed work, leaving the details to be more fully described later in the application.*

**Executive Summary\***

*Character Limit: 750*

**Resource Address\***

*Character Limit: 50*

**----- 1a. Alternate Resource Name(s)**

**Alternate Resource Name(s) (Instruction)**

*Select "Yes" if the resource is sometimes referred to by an alternate name, or if other names are listed on the National or State Register listing form.*

*Example: the Grover's Corner Meetinghouse may also be known as the Grover's Corner Grange.*

**Alias 1\***

*Character Limit: 50*

**Alias 2**

*Character Limit: 50*

**Alias 3**

*Character Limit: 50*

## 2. Financial Information

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### Funding Plan *(Instruction)*

**Please Review LCHIP's Guidance Document on financial requirements and eligible expenses [here](#) before completing this section.**

1. Download the 2023 Funding Plan (Microsoft Excel Workbook) [here](#).
2. Rename the document on your computer using the project name as the new file name.  
Example: Grover's Corner Schoolhouse Phase 2.xls
3. Do not use "LCHIP Funding Plan" as the file name!
4. Complete both tabs of the workbook, following the instructions provided.
5. Upload the completed Excel workbook below.

Do NOT unlock the Excel document.

Do NOT attempt to reformat the Excel document.

Do NOT convert to PDF before submitting.

If you experience technical difficulties with the workbook, upload it below, and contact Katie Midolo for assistance. (KMidolo@LCHIP.org or 603-224-4113)

### Funding Plan\*

File Size Limit: 3 MB

### Verify Funding Plan Completion\*

Verify both tabs of the Funding Plan (Microsoft Excel Workbook), as uploaded above, have been completed.

- **Tab 1 "Funding Plan"** - Explains estimated expenses and funding sources
- **Tab 2 "Funding Timeline"** - Explains funding sources both received and outstanding

### Choices

Yes - both tabs of the Funding Plan (Microsoft Excel Workbook) have been completed

### Funding Plan Narrative *(Instruction)*

Describe efforts made or planned, to obtain funding from sources other than LCHIP.

- Identify any funding sources that were considered but not included in the funding plan and explain why.
- Identify any sources included in the Funding Plan as "backup" or contingency sources and explain why these are not primary sources.

### Funding Plan Narrative\*

Character Limit: 1000

**Grant Request (Instruction)**

Enter the LCHIP grant request as shown on the Funding Plan.

This amount must be at least \$10,000, but no more than \$500,000, and may not exceed 50% of the Total Project Cost.

The LCHIP grant request may be reduced after proposal submission if necessary, but may not be increased.

**Grant Request\***

Character Limit: 20

**Estimated Total Project Cost (ETPC) (Instruction)**

- Enter the Estimated Total Project Cost (ETPC) from the funding plan. Remember that the ETPC is the total of all LCHIP-eligible expenses for work included in the LCHIP-proposed scope of work.
- If the ETPC is \$50,000 or more, a Qualified Preservation Plan must be submitted. Submissions requiring a plan will not be accepted without the required plan.

**Estimated Total Project Cost (ETPC)\***

Character Limit: 20

**Estimated Total Project Cost is \$50,000 or more\***

Select "Yes" if the Estimated Total Project Cost is \$50,000 or more.

**Choices**

Yes

No

**Documentation of Estimated Total Project Cost (Instruction)**

- Provide at least one cost estimate or quote for each task included in the LCHIP-proposed scope of work.
- Combine individual quotes into one document before uploading.

**Documentation of Estimated Total Project Cost\***

File Size Limit: 10 MB

### 3. Resource Information

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**Original Construction Year\***

Character Limit: 4

**Historic Function / Use (Instruction)**

*Referencing the National or State Register listing, select the historic function or use of the resource.*

**Historic Function / Use\***

**Choices**

- AG-Barn
- AG-Farmstead
- AG-Outbuilding
- NA
- CM-Store
- CM-Tavern
- DM-Hotel
- DM-House
- DM-House 1st Period
- DM - Secondary Structure
- DM-Other
- ED-Library
- ED-School
- FU-Cemetery
- GV-City/Town Hall
- GV-Courthouse
- GV-Fire Station
- GV-Other
- IN-Mill Related
- RC-Bandstand
- RC-Monument/Statue
- RC-Museum
- RC-Music/Opera House
- RC-Theatre Related
- RE-Religious Facility
- SO- Community Center
- SO-Grange
- SO-Historical Society
- SO-Meetinghouse
- SO-Other
- TR-Bridge
- TR-Covered Bridge
- TR-Horse Shed
- TR-Rail Related
- Multiple
- Other
- Vacant

**Year(s) with Significant Alterations, Changes, and/or Additions (Instruction)**

*If applicable, enter the years in which important alterations were made, and briefly describe*

*those changes.*

*Example:*

- *1840 - bell tower reconstruction after a fire*
- *1880 - rear ell added*
- *1915 - stage added*

## Year(s) with Significant Alterations, Changes, and/or Additions

*Character Limit: 500*

### Contemporary Function / Use *(Instruction)*

*Select the current function or use of the resource.*

### Contemporary Function / Use\*

#### Choices

AG-Barn  
 AG-Farmstead  
 AG-Outbuilding  
 NA  
 CM-Store  
 CM-Tavern  
 DM-Hotel  
 DM-House  
 DM-House 1st Period  
 DM - Secondary Structure  
 DM-Other  
 ED-Library  
 ED-School  
 FU-Cemetery  
 GV-City/Town Hall  
 GV-Courthouse  
 GV-Fire Station  
 GV-Other  
 IN-Mill Related  
 RC-Bandstand  
 RC-Monument/Statue  
 RC-Museum  
 RC-Music/Opera House  
 RC-Theatre Related  
 RE-Religious Facility  
 SO- Community Center  
 SO-Grange  
 SO-Historical Society  
 SO-Meetinghouse  
 SO-Other  
 TR-Bridge  
 TR-Covered Bridge

TR-Horse Shed  
 TR-Rail Related  
 Multiple  
 Other  
 Vacant

### **Gross Square Footage (Instruction)**

*If applicable, enter the gross square footage of the structure. For multi-story structures, include all floors.*

### **Gross Square Footage**

*Character Limit: 20*

### **Current Condition and Use(s) (Instruction)**

*Describe how the resource is currently being used and its current condition.*

### **Current Condition and Use(s)\***

*Character Limit: 1500*

## **----- 3a. Religious Organizations**

### **Be Advised:**

*LCHIP funded-projects must have a secular purpose and must have a primary effect that neither advances nor inhibits religion. Proposed projects whose primary effects would not be cultural or historical will not be funded.*

***Example:** Work on a stained-glass window depicting a religious scene or on a sculpture of a religious figure is probably unacceptable.*

*LCHIP funded-projects must benefit the public beyond the membership of the religious organization.*

***Example:** Rehabilitating a church sanctuary that is only used by church members for religious services is probably not acceptable. But repairing a steeple or other visible exterior feature that was historically identified as an element of a wider community is probably acceptable.*

*Keep these issues in mind in developing the LCHIP-proposed scope of work.*

### **Describe Resource Use**

*Character Limit: 1500*

### **Describe Resource Use (Instruction)**

*Describe how the Resource is used by members of the public not affiliated with the organization itself. This could include community, social-service, educational, and/or arts/cultural groups.*

## 4. Project Information

### Treatment Approach *(Instruction)*

*The Secretary of the Interior's Standards for the Treatment of Historic Properties recognizes several distinct approaches to work on historic resources. Carefully review the descriptions provided, then indicate the treatment option that best describes the LCHIP-proposed scope of work. Most LCHIP-funded projects utilize a rehabilitation approach.*

- *Preservation focuses on the maintenance and repair of existing historic materials and the retention of a property's form as it has evolved over time.*
- *Rehabilitation acknowledges the need to alter or add to a historic property to meet continuing or changing uses while retaining the property's historic character.*
- *Restoration depicts a property at a particular period of time in its history while removing the evidence of other periods.*

### Treatment Approach\*

#### Choices

Preservation

Rehabilitation

Restoration

### LCHIP-proposed Scope of Work *(Instruction)*

*Provide a bulleted list of the specific work to be included in the LCHIP-proposed scope of work, along with a brief description of each item. Guidance on developing the scope of work can be found [here](#).*

*Example:*

- *Roof - replace asphalt shingles, repair gutter system*
- *Chimney - repoint exterior*
- *Painting and clapboard repair - north and east facade*

### LCHIP-proposed Scope of Work

*Character Limit: 1250*

### Modernization Work and Routine Maintenance *(Instruction)*

*Review LCHIP's Guidance Document regarding Modernization and Routine Maintenance [here](#).*

*Indicate if any modernization or routine maintenance tasks are included in the LCHIP-proposed scope of work. Be advised that to be eligible for inclusion, these tasks must meet one or both of the following criteria:*



1. Require specialized preservation services (i.e. skills or experience)
2. Be necessary to fulfill the recommendations of a Qualified Preservation Plan for the resource.

### Modernization / Routine Maintenance\*

Select "Yes" if the LCHIP-proposed scope of work includes modernization / routine maintenance tasks.

#### Choices

Yes - because the task requires specialized preservation services

Yes - because the task is necessary to fulfill the recommendation of a Qualified Preservation Plan

Yes - for both reasons cited above

No - there are no modernization or routine maintenance tasks included

### Applicable Preservation Briefs (Instruction)

The National Park Service's Preservation Briefs provide guidance on various aspects of historic preservation, rehabilitation, and restoration, helping owners recognize and resolve common problems prior to work.

Note: When following the link above, scroll to view a list of all the Briefs, and click on the hypertext to view each of them. You do not need to purchase hard copies.

Provide a bulleted list of the Preservation Briefs applicable to each of the tasks identified in the LCHIP-proposed scope of work for this project.

Example:

- 4 - Roofing for Historic Buildings
- 9 - The Repair of Historic Wooden Windows
- 21 - Repairing Historic Flat Plaster - Walls and Ceilings

### Applicable Preservation Briefs\*

Character Limit: 3000

### Phased or Comprehensive Project (Instruction)

Select "Yes" if the LCHIP-proposed scope of work is one phase of a multi-phase project, or a portion of a more comprehensive scope of work.

### Phased or Comprehensive Project\*

#### Choices

Yes

No

### Ground Disturbance (Instruction)

Select "Yes" if the project will involve ground disturbance. LCHIP projects must take into account possible archaeological resources.

#### Be Advised:

LCHIP refers funded scopes of work involving ground disturbance (foundation work, drainage installation, site re-grading, etc.) to the NH Division of Historical Resources, which may require

*an assessment of archaeological sensitivity by a qualified archaeologist before work can begin. LCHIP applicants should be aware of the monetary impact of this possibility by including a line for these professional services in the budget of projects involving ground disturbance.*

## Ground Disturbance\*

### Choices

Yes

No

### ----- 4a. Phased or Comprehensive Project

#### **Describe Overall Project Plan (Instruction)**

*Describe the overall plan for the resource, and explain how the LCHIP-proposed scope of work fits into that plan.*

#### **Describe Overall Project Plan\***

*Character Limit: 1000*

### ----- 4b. Ground Disturbance

#### **Describe Ground Disturbance (Instruction)**

*Describe project activities that will involve ground disturbance, including how deep and wide any excavation, digging, or re-grading might be.*

- *Example: Installation of French drain will involve excavating a trench 1 foot wide and 4 feet deep around the perimeter of the building.*

#### **Describe Ground Disturbance\***

*Character Limit: 500*

### ----- 4c. Modernization / Routine Maintenance Justification

#### **Modernization / Routine Maintenance Justification (Instruction)**

*Using a bulleted list, identify each Modernization or Routine Maintenance Task included in the LCHIP-proposed scope of work, and explain why the task is eligible for inclusion.*

- *If the task requires specialized historic preservation skills or experience, explain why, and describe the skills required.*
- *If the task is necessary to fulfill the recommendations of a Qualified Preservation Plan, indicate the page or chapter in which the recommendation is made.*

## Modernization / Routine Maintenance Justification\*

Character Limit: 1000

### ----- Qualified Preservation Plan Required

#### Qualified Preservation Plan Upload Required

If "no" is selected, LCHIP has accepted the Qualified Preservation Plan submitted at the LOI stage.

#### Choices

Yes

No

### ----- Required Qualified Preservation Plan Upload

#### Be Advised:

A Qualified Preservation Plan must be submitted with the full proposal, due June 21, 2023. Review LCHIP's Guidance Document on Qualified Preservation Plan Requirements carefully before submitting the proposal.

#### Plan Submission\*

Upload the Qualified Preservation Plan described above.

File Size Limit: 50 MB

### ----- Qualified Preservation Plan Description

#### Plan Description (Instructions)

Provide the title, year, and author of the plan.

In a bulleted list, provide the page numbers which describe the need for the proposed work.

#### Example:

South Sutton Meetinghouse and Schoolhouse Historic Building Assessments, June 2019, Bedard Preservation and Restoration, Board & Batten Consulting

- Pg. 25-29 - Modernization
- Pg. 39-41 - Window Work

#### Plan Description

Character Limit: 500

## 5. Property Owner Information

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### Non-applicant Property Owner

Select "yes" if the property is owned by an entity other than the applicant organization

Select "no" if the property is owned by the applicant organization

#### Choices

Yes

No

### ----- 5a. Non-applicant Property Owner Type

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#### Non-applicant Property Owner Type (Instruction)

The resource (building or structure) must be owned by public entity, meaning a municipality or other political subdivision of the State of New Hampshire, or a publicly supported nonprofit corporation exempt from federal income tax under section 501 (c) of the Internal Revenue code.

Indicate the type of organization that owns the resource.

#### Non-applicant Property Owner Type

##### Choices

Public entity

501 (c) - Secular

501 (c) - Church

Other

### ----- 5b. Non-applicant Property Owner Type "Other"

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#### Describe Non-applicant Property Owner Type "other"\*

Character Limit: 50

### ----- 5c. Non-applicant Property Owner Information

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#### Non-applicant Property Owner Information (Instruction)

Provide the name of the organization that owns the resource, and provide contact information for an authorized representative of the organization.

##### Include:

1. Organization Name / Taxpayer ID Number
2. Contact Name and Title
3. Mailing Address
4. Phone Number

## 5. Email Address

### Non-applicant Property Owner Information\*

Character Limit: 500

## 6. Registry Listing

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### Registry Listing\*

#### Choices

Listed or DOE for National or State register of Historical Places

Not individually listed, but listed as a contributing resource to an Historic District

### ----- 6a. Contributing Resource Limitation

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#### Be Advised:

*If the resource is listed or determined eligible for listing as a contributing resource to an historic district, but not individually, only exterior work is eligible for LCHIP funding. To apply to have the resource evaluated individually for eligibility, contact NH Division of Historical Resources at 603-271-3483.*

### ----- 6b. Resource Eligibility Form Upload Required

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#### Registry Listing (Instruction)

*The completed Determination of Eligibility or listing on the National or State Registers of Historic Places must be submitted.*

*Upload the documentation below.*

*Proposals without a completed DOE or listing will not be accepted.*

### Resource Eligibility Form\*

File Size Limit: 60 MB

## 7. Resource Significance

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#### Resource Significance (Instruction)

*Consult the New Hampshire Individual Inventory Form and the Determination of Eligibility, or the National Register of Historic Places Registration Form, to respond to the following questions.*

- **Resource Significance** - Summarize why the Resource is important. Responses may include information about history, persons significant in the past, and/or architecture.
- **Contextual Setting** - Describe the Resource's proximity to other historic, cultural or natural resources.

### Resource Significance\*

Character Limit: 1000

### Contextual Setting\*

Character Limit: 750

### Protection of Natural or Cultural Resources\*

Select "YES" if natural or cultural resources will be protected as a result of this project.

#### Choices

Yes

No

## ----- 7a. Natural or Cultural Resource Protection

### Natural or Cultural Resource Protection Narrative\*

Describe the extent to which any natural or cultural resources will be protected as a result of this project.

Character Limit: 750

## 8. Imminence of Threat

### Imminence of Threat (Instruction)

Select "Yes" if the resource is imminently threatened because it is:

- structurally unsound,
- abandoned or vacant, or
- otherwise immediately threatened

### Imminence of Threat\*

#### Choices

Yes

No

## ----- 8a. Describe Imminent Threat

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### **Describe Imminent Threat (Instruction)**

*Describe the threat and explain how current problem(s) came to be.*

### **Describe Imminent Threat\***

*Character Limit: 1000*

## 9. Capacity to Implement the Project

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### **Project Team Capacity (Instruction)**

*'Capacity' refers to the ability of an organization to perform the obligations of the grant and achieve the project's goals. In evaluating capacity, LCHIP considers human, financial, and organizational resources.*

- *Describe the roles, knowledge, and experience of the principal individuals involved in the project, specifically the project lead or manager.*
- *Explain what the project team will bring to ensure that this project is completed to a high standard and in a timely manner.*
- *Describe the team's experience working with programs that have requirements similar to LCHIP's, such as experience working with the [Secretary's Standards](#), managing complex budgets, and overseeing projects of similar size and complexity.*

### **Project Team Capacity\***

*Character Limit: 1500*

### **Estimated Project Timeline (Instruction)**

*Enter the best-available estimate for achieving the following project benchmarks. These dates may be updated as the project progresses.*

### **Fundraising Completion\***

*Referring to the Fundraising Timeline tab of the Funding Plan uploaded above, enter the "Fundraising Completion Date".*

*Character Limit: 10*

### **Work Begins (Instruction)**

*Enter the date when actual work on the project is expected to begin. Be realistic.*

### **Work Begins\***

*Character Limit: 10*

**Work Completed (Instruction)**

*Based on input from contractors, enter the date by which work is expected to be completed. Again, be realistic.*

**Work Completed\***

*Character Limit: 10*

**Estimated Project Timeline Narrative\***

*Explain how the dates provided above were established. Describe any factors that could impact these dates.*

*Character Limit: 500*

**----- 9a. Qualified Financial Report****Qualified Financial Report (Instruction)\***

*A Qualified Financial Report (QFR) is required for all 501(c) organizations as part of the proposal submitted.*

*Submit end-of-year audited, reviewed, or board approved financial statements for fiscal year ending in 2021 or 2022, to include either:*

- A. Profit & loss and balance sheet reports or,*
- B. Statement of Activity and Statement of Financial Position*

*If an end-of-year financial statement is unavailable, submit IRS form 990 from tax year 2020 or 2021.*

***Be Advised*** – *IRS form 990-N is not accepted. For organizations filing the 990-N (e-postcard) submit either end-of-year financial statements as described above, or complete the 501 (c) Financial Summary Report described below.*

*If neither end-of-year financial statements nor an IRS form 990 can be provided, complete and submit the **501 (c) Financial Summary Report**, providing data from FY2020-2022.*

*\*Note this spreadsheet has two tabs, both of which must be completed.*

*For assistance submitting a Qualified Financial Report, or completing the 501 (c) Financial Summary Report, please contact Paula Bellemore at [Pbellemore@LCHIP.org](mailto:Pbellemore@LCHIP.org) or 603-224-4113 Ext 14.*

*File Size Limit: 5 MB*



## ----- 9b. Qualified Financial Report Received

*LCHIP has obtained a Qualified Financial Report, which is on file in the Organization's Documents tab.*

## 10. Stewardship

### **Stewarding Organization (Instruction)**

*Select the organization responsible for the long-term care and maintenance of the Resource (the "Steward").*

*If the Steward is not the property owner, the Steward must be granted legal authority to care for and maintain the resource. Documentation of that authority will be required.*

### **Stewarding Organization\***

#### **Choices**

Applicant is the long-term Steward

Non-applicant property owner is the long-term Steward

Another entity is the long-term Steward

### **Stewardship Capacity (Instruction)**

*In terms of stewardship, 'capacity' refers to the ability of an organization to properly maintain and care for the resource over time in accordance with the Secretary's Standards.*

*In evaluating stewardship capacity, LCHIP considers human, financial, and organizational resources.*

- *Describe the roles, knowledge, and experience of the principal individuals who will oversee stewardship of the resource.*
- *Explain what the stewardship team will bring to ensure that the resource is maintained to a high standard.*
- *Describe the stewardship team's experience maintaining historic structures in accordance with the [Secretary's Standards](#), developing cyclical maintenance plans, and planning for the upkeep of the resource over the long term.*

### **Stewardship Capacity\***

*Character Limit: 1500*

### **Cyclical Maintenance Plan (Instruction)**

*A cyclical maintenance plan is a multi-year plan that estimates future maintenance needs, and approximate costs to aid in planning.*

*If available, upload the cyclical maintenance plan for the resource below. If no plan is available, be advised that should funding be awarded, such a plan will be required as an obligation of the grant.*

## Cyclical Maintenance Plan Upload

File Size Limit: 5 MB

### Stewardship Funding (*Instruction*)

*The ability to fund necessary routine maintenance as well as capital improvements to the resource is a critical component of good stewardship.*

*Describe how the necessary funds to properly care for and maintain the resource of the long-term will be secured.*

- *If a dedicated funding source is available, describe the source, the funds available, and how the source is replenished.*
- *If funds are to be secured on an "as needed" basis, explain how those funds will be secured, and what contingency or back-up funds are available should emergent needs arise.*

### Description of Stewardship Funding\*

Character Limit: 1000

## ----- 10a. Stewarding Organization Information

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### Stewarding Organization Information (*Instruction*)

*Provide the following information for the stewarding organization (the "Steward").*

1. *Organization Name / Taxpayer ID Number*
2. *Contact Name and Title*
3. *Mailing Address*
4. *Phone Number*
5. *Email Address*

### Stewarding Organization Information\*

Character Limit: 500

## ----- 10b. Documentation of Authority

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### Documentation of Authority (*Instruction*)

*When the Steward is not the property owner, the Steward must have the legal authority to care for and maintain the resource. Upload documentation of that authority in the space provided.*

*Acceptable documentation will include an executed lease, contract, memorandum of understanding, or other similar legal agreement.*

*If no documentation is available, contact George Born at [GBorn@lchip.org](mailto:GBorn@lchip.org) or 603-224-4113.*

## Documentation of Authority\*

File Size Limit: 5 MB

### 11. Future Activities

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#### Describe Future Activities (Instruction)

Describe how the use of the property will change as a result of this project. For example, describe educational/interpretive plans to be implemented, changes to public access, or planned improvements to facilitate public use.

#### Describe Future Activities\*

Character Limit: 1200

### 12. Community Support and Planning

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#### Municipal Support (Instruction)

Select "Yes" if the governing body of the municipality in which the resource is located (e.g. the Selectboard, town Meeting, or city or town council ) has or is expected to vote to support the project.

Tip: Neither the Heritage Commission nor Historic District Commissions are the governing body.

#### Municipal Support\*

##### Choices

Yes

No

#### Public / Community Support (Instruction)

Select "Yes" if either of the following applies:

- local groups or organizations (other than the applicant organization or the property owner) have publicly voiced support for the project, or
- the project involves cooperation between or among diverse user groups, different groups within the community, or more than one town/city.

#### Public / Community Support\*

##### Choices

Yes

No

#### Inclusion in Master Plan (Instruction)

Select "Yes" if the resource is identified in the community's Master Plan, either directly or indirectly.

### **Inclusion in Master Plan\***

#### **Choices**

Yes

No

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### *----- 12a. Describe Municipal Support*

#### **Describe Municipal Support (Instruction)**

*Describe the vote of support taken or expected to be taken by the governing body. Include the date the vote was taken and the wording of the motion.*

#### **Describe Municipal Support\***

*Character Limit: 500*

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### *----- 12b. Describe Public / Community Support*

#### **Describe Public / Community Support (Instruction)**

- *Describe the cooperation taking place between or among groups or communities.*
- *Identify project partners and other groups and describe the project support being provided.*

#### **Describe Public / Community Support\***

*Character Limit: 1000*

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### *----- 12c. Describe Inclusion in Master Plan*

#### **Inclusion in Master Plan (Instruction)**

- *Describe how the resource is included in the community's Master Plan.*
- *Indicate if the reference is direct (the specific resource is mentioned) or indirect (historic or cultural resources, in general, are included).*
- *Cite any Master Plan goals that apply to the project.*

#### **Inclusion in Master Plan\***

*Character Limit: 750*

## 13. Additional Information

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### **Additional Information (Instruction)**

*Describe any important aspects of the project that have not already been addressed.  
For example: explain why this place matters to the community or share an interesting story about the history of the resource or the people connected with it.*

*This question is optional.*

*Do not repeat information that has already been provided above.*

### **Additional Information**

*Character Limit: 1000*

### **Additional Document (Instruction)**

*Upload additional documentation directly related to the proposed project may be uploaded here.*

*Example: Engineering reports, drawings etc.*

*Due to size limitations, only one document may be uploaded.*

*Do NOT upload letters of support, which are not accepted.*

*Do NOT upload additional photographs unless specifically requested to do so by LCHIP staff.*

### **Additional Document Submission**

*File Size Limit: 15 MB*

### **Name of Additional Document Uploaded**

*Character Limit: 250*

## 14. Photographs

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### **Photo Sheet (Instruction)**

- *Include a maximum of 10 color, digital photos, arranged 2 or more per page in a word-processing or slideshow document (i.e. Word, PowerPoint)*
- *Add brief captions numbering and describing each image*
  - *Example: Photo 1 - Elmville Meetinghouse, front façade*
- *Save document as PDF and upload*

### **Photo Sheet\***

*File Size Limit: 15 MB*

### **Photo Authorization and Release Form\***

*Complete photo authorization and release form found [here](#) and upload.*

File Size Limit: 10 MB

## 15. Demographics

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### Resource County\*

#### Choices

Belknap  
Carroll  
Cheshire  
Coos  
Grafton  
Hillsborough  
Merrimack  
Rockingham  
Strafford  
Sullivan

### District Information *(Instruction)*

Provide the NH Senate, NH House of Representatives and Executive Council districts in which the resource is located.

- For NH Senate and NH House district use link here.
- For Executive Council district use link here.

### NH Senate District Number\*

Character Limit: 2

### NH House District\*

For House districts, include the County name and District number. **Example:** Carroll, 2

Character Limit: 15

### Executive Council District Number\*

Character Limit: 2

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## ----- "Moose Plates" Funding Consideration

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### About "Moose Plate" Funding

The Division of Historical Resources (NHDHR) awards grants up to \$20,000 for the preservation of publicly owned historic buildings and structures through the [Conservation License Plate Grant Program](#). If you have any questions about the Division's Conservation License Plate Grant Program please contact Amy Dixon at [amy.dixon@dncr.nh.gov](mailto:amy.dixon@dncr.nh.gov).

## Would you also like this application submitted to "Moose Plates" for funding consideration?\*

### Choices

Yes

No

## 16. Authorization to Submit

### Authorization to Submit\*\*

*By submitting this application, user hereby certifies*

- *that they are authorized to apply for funding to the New Hampshire Land and Community Heritage Investment Program (LCHIP) on behalf of the applicant organization and does so with full knowledge and consent of all interested parties (e.g., the property owner, steward, or other organizations as applicable to the proposed project and resource), and*
- *that to the best of their knowledge, all information provided herein is correct and accurately describes the project and resource, and*
- *that all interested parties have reviewed and accept the terms and conditions described in NH RSA 227-M and LCHIP's Criteria, Guidelines, and Procedures ("Guidelines") and the applicable guidance documents and other materials referred to and provided herein.*

*And further, that the applicant organization and all interested parties understand that any LCHIP funding awarded will be conditioned upon the terms described in NH RSA 227-M, the LCHIP Guidelines, and a Project Agreement entered into between LCHIP and the grant recipient describing the project and work funded, along with certain conditions of the grant award.*

*Any changes to the resource or to the terms of the Project Agreement, including changes to the LCHIP-funded Scope of Work, or any failure to comply with the terms of the Project Agreement or the LCHIP Guidelines may result in the withdrawal of funding.*

*The terms of the Project Agreement will include, but not be limited to, the following:*

- *Following grant award, additional documentation for each component of the LCHIP-funded Scope of Work must be submitted to and reviewed by LCHIP for compliance with the Secretary of the Interior's Standards, and LCHIP's explicit approval must be received prior to work beginning.*
- *Final approval of the LCHIP-funded Scope of Work will be conditioned upon compliance with the Secretary of the Interior's Standards, at the discretion of LCHIP.*
- *At the completion of the project, the Grant Recipient and other interested parties will be required to enter into a Grant Agreement with LCHIP, which Agreement will place certain long-term restrictions on use and treatment of the resource, and an obligation on the property owner and/or Stewarding organization to care for and maintain the*

*resource in accordance with established standards throughout the term of the agreement (5 - 30 years).*

**Choices**

I acknowledge that I have read and understand the above statement.

FOR REFERENCE ONLY