

**LCHIP GUIDANCE DOCUMENT**  
**FINANCIAL REQUIREMENTS - LAND ACQUISITION**

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**ELIGIBLE EXPENSES** (*Costs*) - LCHIP funds may be used by eligible applicants for the following eligible expenses:

- Acquisition of real property in fee simple or easement interests;
- Surveys, appraisals, title work, and other legal or ancillary work necessary to carry out such acquisitions;
- Resource inventories and planning and other professional services that can demonstrate linkage to the permanent protection of the property, including:
  - in-house or contracted services for the purposes of LCHIP application development<sup>1</sup>;
  - environmental reviews;
  - archaeological reviews;
  - engineering studies;
  - natural resource inventories and assessments;
  - baseline documentation or property management plans.
- General Administrative expenses, capped at 5% of the LCHIP Grant Request

**FAIR MARKET VALUE AND TOTAL PROJECT COST**

Fair Market Value (FMV) is the appraised value of the resource to be acquired, either land or easement, *including* any value that may be donated (e.g., the value of a bargain sale).

Total Project Cost (TPC) is the sum of the FMV and all other eligible expenses (FMV+OEE=TPC). The maximum LCHIP grant amount is 50% of the Total Project Cost, subject to the match and allocation requirements below.

**MATCH AND ALLOCATION REQUIREMENTS** - LCHIP is a matching grant program: For each dollar that LCHIP awards, recipients must provide at least an equal amount of funding from other sources, although more than that is encouraged.

Minimum Match is the minimum amount of funding that must be contributed from sources other than LCHIP, and is equal to the LCHIP award. The minimum match may be made up of both cash and non-cash sources of funding.

Cash Match - Of the Minimum Match, at least 50% must be in the form of cash. Cash sources include municipal appropriations or other designated municipal funds, private donations, state and federal funds, or grants from private foundations.

Non-Cash Match - Non-cash sources of funding may be included in the Minimum Match, but may not exceed 50% of the total Minimum Match. Non-cash sources of funding include donated property value of the resource to be acquired (land or easement) (aka the bargain sale value), volunteer time, and donated goods and services.

*Note: non-cash is not a compensable expense. At the time of fund disbursement, if actual cash contributions exceed actual cash expenses, the LCHIP grant paid will be reduced accordingly.*

Overall Match is the total of all non-LCHIP funding contributed, and is used to calculate leverage. If LCHIP contributes \$1, and other funding totals \$1, each LCHIP dollar will be leveraged by \$1. A more competitive proposal would include \$2 from other sources for each \$1 in LCHIP funding, strengthening the proposals leverage. Leverage is a scoreable criteria established by NH RSA 227-M.

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<sup>1</sup> Including services such as the preparation of maps, inventories, assessments, photographs, or other supporting materials, whether prepared in-house or by a consultant, used in the LCHIP grant application.